Wedding Photo Collection Checklist

Gather every guest's photos in one place, then keep them safe.

Before the wedding

- [ ] Decide where every guest photo will go (one place, not five).
- [ ] Tell your photographer that guests will also be taking photos.
- [ ] Pick a shot limit per guest, if your tool has one.
- [ ] Decide when guests see the photos: during the night or at a reveal.
- [ ] Test the join link or QR code on an iPhone and an Android phone.
- [ ] Check that guests do not need an app or an account.
- [ ] Add a line about photos to your wedding website.

QR code placement

- [ ] Welcome sign at the entrance.
- [ ] One card on every table.
- [ ] A small stand near the bar.
- [ ] Restrooms or a lounge area, if guests wait there.
- [ ] Print the code at least 1 inch (2.5 cm) square, dark on light.
- [ ] Print one proof and scan it from arm's length.

Guest instructions (keep it to one line)

- [ ] Wording: "Scan to add your photos to our wedding."
- [ ] Ask the DJ or emcee to mention it once at dinner.
- [ ] Put the same sign wherever guests linger.
- [ ] Add a note for guests who are not confident with technology.

During the event

- [ ] Assign one person to check that the QR codes are still on the tables.
- [ ] Check that photos are arriving in the roll you chose.
- [ ] Remind guests once, late in the evening.
- [ ] Keep the join link open until the end of the night.

After the event

- [ ] Open or reveal the photos when you decided to.
- [ ] Export a full-resolution copy of everything.
- [ ] Back up to two places, one of them off-site.
- [ ] Mark your favorites and group them by moment.
- [ ] Send the link or album to family and the wedding party.

Privacy

- [ ] Tell guests where their photos will be stored and who can see them.
- [ ] Ask before posting a photo of a guest publicly.
- [ ] Decide who may delete photos.
- [ ] Check how long your tool keeps photos and set a reminder before that date.

Download and backup reminders

- [ ] Week 1: export everything.
- [ ] Month 1: second backup done.
- [ ] Month 6: album or prints ordered.
- [ ] Before the storage period ends: confirm your export is safe.

Notes

Optional: collect the photos with Evershots. Guests scan a QR code and shoot, with no app to download and no account.